RAINBO RECORDS MANUFACTURING CORPORATION
SINCE 1939
8960 Eton Ave., Canoga Park, CA 91304 • (818) 280-1100
Fax: (818) 280-1101 • www.rainborecords.com • info@rainborecords.com

VINYL ORDER FORM

Acct. # _____ Customer Name _____

Artist _____ Title _____

Selection # _____

Date _____

Outside Sales Rep _____

CSR Rep _____

PO# _____

Required Date _____

Customer Approval _____

☐ **NEW ORDER** ☐ **REORDER**

Quantity Ordered _____

Color of Vinyl: Black / Color: _____

☐ Picture Disc (Opaque / Transparent)

Record Size (Circle One):

12" 10" S#: _____

☐ **180 Gram** _____

7" R#: _____

☐ **Small Hole** ☐ **Large Hole**

MASTERING

Source: ☐CDR ☐DAT ☐LAQ ☐ _____

Date of Arrival: _____

Notes: _____

33 rpm or 45 rpm (circle one)

☐ Extra Test Pressings: _____

☐ Test at 180 grams

☐ Add'l Etching: _____

ART / GRAPHICS

Source: **Date of Arrival:** _____

☐ CDR

☐ E-mailed to _____

☐ Rainbo's FTP (file name):

_____

☐ Other _____

☐ Typeset and Layout

☐ Supplied Camera Ready Art

☐ Modify Supplied Art

☐ E-mail pdf Proof

☐ Print Proof

☐ Cust Supplied Film

Notes: _____

☐ **12" Jacket** _____-color(s)

☐ Gatefold Design #_____

☐ **Printed Sleeve** _____-color(s)

☐ **7" Sleeve** (glued) _____-color(s)

☐ **7" Foldover** _____-color(s)

☐ Insert(s) _____

Sticker: _____ size _____-color(s)

☐ _____

☐ Print Here

CENTER LABELS

☐ Supplied Film ☐ Rainbo Film

Notes: _____

# of Colors: ☐ 1 ☐ 2 ☐ 3 ☐ 4

Colors: _____

_____

Stock: _____

PRINTING / PACKAGING

Part	Cust Supplied
☐ Plain Jacket w/hole	☐
☐ wht ☐ blk ☐_____	
☐ Printed Jacket	☐
☐ Plain Sleeve	☐
☐ Printed Sleeve	☐
☐ Poly Wrap	
☐ Insert 1 _____	☐
☐ Insert 2 _____	☐
☐ _____	☐
☐ _____	☐

☐ Sticker 1 _____

☐ Cust. Supplied

Apply: ☐ On Poly ☐ On Jkt

☐ Sticker 2 _____

☐ Cust. Supplied

Apply: ☐ On Poly ☐ On Jkt

Placement:

1	2	3
4	5	6
7	8	9

Front / Back

Packed-out Yield

☐ Standard: 10% over/under

☐ Exact Quantity only

☐ Overage OK, No Unders

☐ Shortage OK, No Overs

☐ Up to 3% Over ONLY!

☐ Up to _____% Under OK

Carton Count

☐ 30-Count

☐ 50-Count (inner box)

☐ 200-Count - 7"

☐ Double Box for shipping

☐ 100 Master Box

☐ Other_____

Qnty	Charges	
	$	Lacquers
	$	Plating
	$	Test
	$	Extra Test
	$	Art Charges
	$	DTP
	$	Jacket
	$	Sleeve
	$	Other
	$	Sticker
	$	Barcode
	$	Label Film
	$	Label Printing
	$	Expediting

Qnty	Per Unit	
	$	Record
	$	Plain Jacket
	$	Insertion
	$	Shrinkwrap
	$	Sticker Apply
	$	Promo Marking
	$	Total Unit Cost

Notes: _____

_____ ☐ See back for more instructions.